

Deadlines for approving timesheets 2023

Please note that hour slips need to be approved before 12.00pm!

Period	Concerns week	Deadline
13 (2022)	49-52	03-01-2023
1	1 to 4	31-01-2023
2	5 to 8	28-02-2023
3	9 to 12	28-03-2023
4	13 to 16	25-04-2023
5	17 to 20	23-05-2023
6	21 to 24	20-06-2023
7	25 to 28	18-07-2023
8	29 to 32	15-08-2023
9	33 to 36	12-09-2023
10	37 to 40	10-10-2023
11	41 to 44	07-11-2023
12	45 to 48	05-12-2023
13	49 to 52	02-01-2024